



Basic Publisher 2002 (Basic ICT Skills)

Robert S. U. Heathcote

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Basic Publisher 2002 will help teachers and parents to give children a head start in the fundamentals of desktop publishing using Microsoft Publisher 2002 as required at Key Stages 2 and 3. This book will show how desktop publishing skills may be used in a range of different subjects across the curriculum. It is suitable for whole class, group and individual teaching. It is divided into a series of lessons that gradually introduce the correct technical vocabulary to enable ease of communication. The book is carefully designed to clearly show pupils how to perform various tasks that they can follow at their own pace with minimal teacher assistance. Topics include: Introducing Publisher Using wizards Design sets Creating a logo Creating a newsletter Working without wizards A professional look

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